## City of Bethlehem, Pennsylvania

APPLICATION FOR CERTIFICATE OF APPROPRIATENESS (COA)
Building address 321 W. 4th Street, Bethlehem PA 18015 (garage)
Owner of building Episcopal Ministries of the Diocese of Bethlehemphone 610-691-5602
Owner's email & mailing address delliott@newbethanyministries.org/333 W 4th Street, Bethlehem PA 18015
Applicant_Diane Elliott Phone: 610-691-5602, Ext.26
Applicant's email & mailing address delliott@newbethanyministries.org
Street and Number 333 W 4th St City Bethlehem State PA Zip Code 18015
APPLICANT MUST ATTEND MEETING FOR CASE TO BE HEARD.
USE THE CHECKLIST ON THE BACK OF THIS APPLICATION TO ENSURE YOUR SUBMISSION IS
<u>COMPLETE.</u>
Historic & Architectural Review Board — Application form, photographs, and drawings (if necessary) must be submitted by 12: Noon on the last Wednesday of the month in order to be placed on the agenda for the next meeting.
South Bethlehem & Mount Airy Historic Conservation Commission - Application form, photographs, and drawings (if necessary) must be submitted by $\underline{12:00 \ noon}$ on the second Monday of the month in order to be placed on the agenda for the next meeting.
1. PHOTOGRAPHS - Photographs of your building and neighboring buildings must accompany your application.
2. TYPE OF WORK PROPOSED – Check all that apply. Please bring any samples or manufactures specifications for
products you will use in this project.
Trim and decorative woodwork Skylights
X Siding and Masonry Metal work
X Roofing, gutter and downspout Light fixtures
X Windows, doors, and associated hardware Signs
Storm windows and storm doors Demolition
Shutters and associated hardware Other
Paint (Submit color chips – HARB only)
3. DRAWINGS OF PROPOSED WORK – Required drawings <u>must accompany</u> your application. Please submit <u>ONE</u>
ORIGINAL AND TEN (10) COPIES OF DRAWINGS, PHOTOGRAPHS, APPLICATION FORM, AND ANY
SPECIFICATIONS  V Alteria de la contraction de l
X Alteration, renovation, restoration (1/4 or 1/8"=1'0" scale drawings required IF walls or openings altered.)
New addition (1/4" or 1/8"=1'0" scale drawings: elevations, floor plans, site plan)
New building or structure (1/4" or 1/8"=1'0" scale drawings: elevations, floor plans, site plan)
Demolition, removal of building features or building (1/4" or 1/8"=1'0" scale drawings: elevation of remaining site
and site plan)
A scale drawing, with an elevation view, is required for all sign submittals
4. DESCRIBE PROJECT – Describe any work checked in #2 and #3 above. Attach additional sheets as needed. We will need to move the entry door to accommodate the length needed for an ADA ramp to be installed. We also need to make the garage door smaller and will install new brick and paint to match the building. Drawings are attached for the movement of the entrance door and the smaller garage door. New spouting needs to be installed.
5. APPLICANT'S SIGNATURE WAY CLICH DATE: 8/29/17













